

Maintenance / Air Conditioning Building Engineer

FUNCTION

Operate, maintain and perform repairs on assigned HVACR equipment and controls, chilled water systems, steam systems, refrigeration systems and various other mechanical, electrical systems in such manner as to ensure optimal customer relations.

RESPONSIBILITIES

- Responds in a professional, polite and helpful manner when dealing with customers.
- Operates, maintains and repairs HVAC/R equipment including air handlers, chillers, refrigeration systems, etc.
- Responsible for Preventive Maintenance on HVACR and associated systems within site.
- Responsible for on demand HVAC requests from building tenants
- Performs other tasks as instructed within contracted guidelines
- Works with and takes direction from the Chief Engineer
- Thoroughly and accurately completes paperwork and prepares reports.
- Assists in emergencies as needed including emergency calls at non-scheduled hours.
- Works according to the schedule prepared by the Chief Engineer.
- Returns all work areas to a clean, neat, orderly and safe condition.
- Learns, understands and complies with fire, safety and other emergency practices. Informs supervisor of any condition observed to be unsafe.
- Learns, understands and complies with all Company and customer policies.
- Participates in training directed at increasing job-related skills.
- Assists in training of other employees as directed.
- Works overtime as needed.

REQUIREMENTS

- High school and technical school graduate.
- Two or more years of experience with commercial HVACR equipment and systems.
- Universal CFC certification required.
- Basic knowledge of the equipment, tools and materials used in building maintenance.
- Basic computer skills with knowledge in Office products
- Ability to lift and carry over 50 lbs
- Excellent troubleshooting skills.
- Ability to keep detailed records of activities performed and complete basic reports.
- Ability to read and understand blueprints and other technical documentation.
- Ability to maintain good working relations with other staff and client contacts and employees.
- Availability to work shifts and overtime as needed.

**For inquiries or to submit your resume, please contact Damon Monthei at
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